



Bridging the Watershed  
 2001 Bryan Point Road  
 Accokeek, MD 20607

Phone: 301-292-8757  
 Fax: 301-292-8201

Bus Reimbursement Form		
1. School Name <b>Education High School</b>	2. Teachers Name <b>Jane Q. Public</b>	3. Date of Field Trip <b>February 6, 2008</b>
4. School Mailing Address <b>43100 Hay Road Anywhere, VA 20147</b>		5. School Phone: <b>(703)583-1402</b>
7. School Accounting Point of Contact <b>Ida B Money</b>	8. Phone Number <b>703-588-6985</b>	9. School EIN if available <b>21-5698432</b>
10. Is bus invoice attached? <b>Yes</b> or <b>No</b> If no, please complete section 11—13		
11. Bus Company <b>Angelic Bus Line</b>	12. Field Trip Destination <b>Fort McHenry</b>	13. Bus Cost <b>\$595.00</b>

Send completed forms to address listed above via fax or us postal service. Forms may also be emailed to [Rhonda.Scott@fergusonfoundation.org](mailto:Rhonda.Scott@fergusonfoundation.org).

For Alice Ferguson Foundation use only:  
 Date issued:  
 School:  
 Check #:  
 Amount:  
 Accounting Code: